

Saint Athanasius Board of Education Minutes
Date August 6, 2019

Motion to Start: Adam S

Opening Prayer: Jennifer S

Members Present: Heather E, Drew M, Allison S, Adam S, Melanie O, Amy P, Jennifer S, and Fr. Dole. Members Absent Sue K and Mikki S

Approval of Minutes: June and July mins. Approved 1st Heather E. and 2nd Drew M

Leader Gram: Colossians 3: 1-5, 9-11

Additions-Deletions to Board Agenda:

- Adam S asked if the Farmers Day Tent could be added to agenda

Administrators Report:

- Registration will occur on August 8, 2019 from 4 to 7 pm. Parents can start registering their students on Power School.
- The faculty of the Catholic Schools in the area will be attending a opening meeting at Don Bosco.
- Welcome Back Night will occur on August 21, 2019 from 5:30 to 7:00pm. Students can drop off their school supplies and there will be a dedication for the new playground equipment. The rubber foundation should be put into place on August 14, 2019. Larry Corkery has helped with much of the installation of the new playground equipment and discussed how to thank him for his efforts. Discussion was also held about recognizing him at the Special Person's Mass.

Pastor's Report:

- There will be work done to the roof of the school and parish center the 2nd week of school.

Action Items:

- New School Board Officers
 - Discussion was held in regard to School Board Officers and Amy P made a motion and Heather E 2nd the motion that Adam S will be President, Mikki S will be Vice President, and Secretary will be Allison S.
 - Sue K's school board spot will need to be filled and Fr. Dole took recommendations from the Board Members on who could fill this role.
- Creating a Culture of Trust and Respect
 - Discussed the identification and function of the School Board. Discussed what the current School Board does well and what the School Board could improve upon. Discussed how the School Board can be more proactive and discuss the positive things occurring at the school that could be added to the agenda. Discussed how School Board Members need to engage Jennifer S if there are any major or minor issues occurring in the school to be proactive in handling these issues to promote a Culture of Trust and Respect.

Old Business:

- Food Ideas for Farmer's Day
 - Discussed different food ideas for Farmer's Day such as Roast Beef Sundaes to increase income from this Fundraising Event.
- Summer Painting

- Adam, Sue, and Fr. Dole will meet the week of August 12, 2019 to discuss a bonus for Kathy Masteller for her work on the ceilings in the stairwells.
- Farmers Day Tent will be needed to be set up for the Merry Stichens event in September and Adam S asked if he could use the tent for a work event and a donation will be made to the school.

New Business

- Enrollment
 - Anticipating that enrollment for the 2019- 2020 school year may be between 130 to 140 students.
- Staffing
 - There are two people hired to fill the secretary position. Sue Koppmann will be working 4 days a week and Jill Chemin will be working one day a week.
 - The Pre-K teachers' assistant position will need to be filled. Discussed the role and responsibilities of this role.
 - Discussed the need for finding a longer-term substitute teacher for a current teacher that will be on maternity leave this 2019-2020 school year. Discussed how maternity leaves need taken in consideration in the upcoming budgets.
- Technology
 - Discussion was held in regard to the new I-pads and Laptops that were purchased. Discussion was also held about how important it is to invest in STEM in education and how St. Athanasius School is making this investment. Discussion was held about a possible Science Center.

Committee Reports:

Finance Committee: None

Building Committee: None

PTO: None

Don Bosco Committee: None

Nomination Committee: None

School Improvement Advisory/Marketing Committee: None

Jesup Public School: Discussed the teaching associates that will be with St. Athanasius's Students the 2019-2020 school year provided by Jesup Community Schools.

Items for next Agenda: The Constitution, Policy Review, and the Strategic Plan

Motion to Adjourn: Amy P and 2nd Drew M

Next meeting will be September 3, 2019 in the Upper Library

Submitted By: Allison Stone

School Board by Term:

Term 2 Year 3 Heather E

Term 1 Year 3 Drew M

Term 2 Year 2 Adam S

Term 1 Year 2 Amy P

Term 1 Year 2 Melanie O

Term 2 Year 1 Mikki S

Term 2 Year 1 Sue K

Term 2 Year 1 Allison S

