

**Saint Athanasius Board of Education Minutes**  
**Date September 3, 2019**

**Motion to Start:** Adam S

**Opening Prayer:** Jennifer S

**Members Present:** Heather E, Drew M, Allison S, Adam S, Melanie O, Amy P, Mikki S, Jennifer S, and Fr. Dole.

**Approval of Minutes** August mins. Approved 1<sup>st</sup> Heather E. and 2<sup>nd</sup> Amy

**Leader Gram:** Luke 16: 19-31

**Additions-Deletions to Board Agenda:**

- Amy P asked if Service Hours could be added to agenda

**Administrators Report:**

- Jennifer shared a thank you from Kathy Masteller.
- The 504 meetings were held before the start of school with parents.
- Jennifer reported that her evaluation of her role as principle will occur this year.
- Jennifer will be attending a Webinar about the teacher shortage.

**Pastor's Report:**

- Kraig Emick will be appointed to the School Board to complete this year in order to fill Sue K's seat on the School Board.
- Fr. Dole discussed having a Finance Committee for St. Athanasius School that could meet regularly though out the year. This Committee would also have members from the parish on the committee.
- Fr. Dole is looking for someone to sit on the Don Bosco board to represent St. Athanasius.

### **Action Items:**

- Constitution
  - The School Board read and discussed the Constitution in regards to the Archdiocese of Dubuque and its expectations of the School Boards in the Archdiocese. The School Board felt there were no amendments to this Constitution that were needed to be made at this time.
- Creating a Culture of Trust and Respect
  - Discussed that the School Board will look at the positive things going on at St. Athanasius School and be aware of any issues that arise that could be discussed and addressed proactively.
  - Jennifer shared that the Secretary position and the Pre-K teacher's assistant position are being job shared this year. Sue Koppmann and Jill Chemin are sharing the Secretary position and Jeanette Delagardelle and Ashley Nehl are sharing the Pre-K teacher's assistant position.

### **Old Business:**

- Amy Payton shared on November 24<sup>th</sup> the School Board will be in charge of Donut Sunday in the Parish Center.

### **New Business**

- Enrollment

- Jennifer reported that 136 students are enrolled at St. Athanasius School for the 2019-2020 school year. There are 69 families sending their children to St. Athanasius School this year.
- Grandparents/ Special Persons
  - Larry and Laurie Corkery will be recognized for their help with the new playground equipment. Fr. Dole will bless the playground after mass on Special Persons Day.
- Service Hours
  - Amy P discussed different opportunities for service hours from people in the community. She will make a list of these opportunities so that they can be circulated to students and families.

**Committee Reports:**

**Finance Committee:** None

**Building Committee:** Fr. Dole discussed a drainage issue with the school's sewer system that connects to a city system on Douglas Street. This issue was resolved but the Buildings and Ground Committee discussed the drainage systems needs to be flushed by a professional every 5 years.

**PTO:** Meeting on Sept. 4<sup>th</sup>.

**Don Bosco Committee:** None

**Nomination Committee:** None

**School Improvement Advisory/Marketing Committee:** None

**Jesup Public School:** Discussed the teaching associates that will be with St. Athanasius's Students the 2019-2020 school year provided by Jesup Community Schools and future IEP meetings that will be conducted.

**Items for next Agenda:** Policy Review and the Strategic Plan

**Motion to Adjourn:** Mikki S and 2<sup>nd</sup> Melanie O

**Next meeting will be October 1, 2019 in the Upper Library**

**Submitted By:** Allison Stone

School Board by Term:

Term 2 Year 3 Heather E

Term 1 Year 3 Drew M

Term 2 Year 2 Adam S

Term 1 Year 2 Amy P

Term 1 Year 2 Melanie O

Term 2 Year 1 Mikki S

Term 2 Year 1 Sue K

Term 2 Year 1 Allison S