

**Saint Athanasius Board of Education Minutes**  
**Date April 5, 2020**

**Motion to Start:** Adam

**Opening Prayer:** Jennifer S

**Members Present:**, Amy P, Melanie S, Allison S, Heather E, Adam S, Mikki S, Drew M, Jennifer S, and Fr. Dole. Members not present Kraig E

**Approval of Minutes:** February 2020 Minutes were approved 1<sup>st</sup> Amy P. and 2<sup>nd</sup> Drew M

**Leader Gram:**

**Additions-Deletions to Board Agenda:** none

**Administrators Report:**

- Jennifer discussed teachers are contacting students during this time of quarantine and involving students. Teachers currently are in good spirits and engaging students as much as possible.

**Pastor's Report:**

- Fr. Dole reports that his prayers are with everyone.

**Action Items:**

- Decision on Academic Programming Option.
  - Jennifer discussed the different options for education opportunities for the dates of April 13-April 30<sup>th</sup>. The days missed because of COVID-19, March 16- April 10, 2020 will be forgiven by the state. Iowa Department of Education has offered three different options for schools during the COVID-19 pandemic.
  - The first option is do nothing and make up the hours which Jennifer reports no school district is doing this option.

- The second option is a voluntary educational enrichment opportunity. St. Athanasius is doing this option currently, but teachers will be making more efforts to contact students and parents if this option is selected. Teachers will be and have been engaging students in various ways such as phone calls, Google Hangout, emails, paper handouts, etc. Many school districts are going in this direction for elementary students. No grades and no credit are given with this option and missed days of school do not need to be made up at this time.
- The third option is to a mandatory option and school work is graded and credit is given. Some school districts are doing this option to give high school students credit for their classes.
- Discussed what option would be the best for students, teachers, and parents given the school is an elementary school. Discussed pros and cons of each option. Jennifer shared with school board that the teachers all agreed that they felt the voluntary option would be best for students. School Board discussed the reality of parents working and educating students in a mandatory option may not be realistic.
- Drew M made a motion to approve the voluntary educational enrichment opportunities option for the period of April 13-30, 2020 and Adam S 2nd the motion.
- Approval of FTE of 11.525 for 2020-2021 school year
  - Jennifer discussed the hours needed next school year for teacher contracts. Heather E made a motion to approve 11.525 FTE for the 2020-2021 school year and Amy P 2<sup>nd</sup> the motion.

**Old Business: None**

**New Business: None**

**Committee Reports:**

**Finance Committee:** Sue K (secretary), Jennifer, and Fr. Dole discussed the finances of the school at this time. Discussed the tuition coming in at this time, the average costs of expenses, and payroll of staff. Fr. Dole discussed the Payroll Protection Program, a loan from the government that can help small business and non-profits. Discussed wanting to pay hourly staff members to promote stability if able. Discussed that decisions may need to be made if the loan is not granted. Fr. Dole discussed that he hopes to get some type of answer in a few weeks. Discussed that this loan could be forgiven. Also discussed Out of Hibernation and future plans with this event or even a Virtual Out of Hibernation. Fr. Dole will keep the school board updated.

**Building Committee:** None

**PTO:** None

**Don Bosco Committee:** None

**Nomination Committee:** None

**School Improvement Advisory/Marketing Committee:** None

**Jesup Public School:** None

**Items for next Agenda:**

**Motion to Adjourn:** Adam S and 2<sup>nd</sup> Dre

**Next meeting will be May 5, 2020**

**Submitted By:** Allison Stone

School Board by Term:

Term 2 Year 3 Heather E  
Term 1 Year 3 Drew M

Term 2 Year 2 Adam S  
Term 1 Year 2 Amy P  
Term 1 Year 2 Melanie O

Term 2 Year 1 Mikki S  
Term 2 Year 1 Allison S  
Term 1 Year 1 Kraig E