Saint Athanasius
Your future StArts with us.

St Athanasius Board
Of Education Minutes
Date June 3
2025
Parish Center

Motion to Start: Amy Peyton

Opening Prayer: Amy Bautista

Members present: Emily Vogel, Denice Nie, Brian Nolta, Ryan Weber, Amy Peyton, Jeremy Anderson (elect)

Approve May minutes: Ryan W 1st, Amy P 2nd approve amended to note CDA visit in thanks for the school donating to Alive and Running

Staff present: Amy Bautista, Dawn Hansen, Mike Dewald

Business Manager update: Bills to be paid presented. Motion to pay bills. Denice N 1st, Amy P 2nd. Reviewed budget: discussed ESA/SEAT/Tuition line items that will normalize next year, Scrip program discussed and will need review after audit return. Board reiterated to pause further purchases of scrip, excepted only for specific purchases from buyers where there are no stock inventory.

Approve Agenda: Add discussion of Farmers Days

Administrator's report:

- Catholicity:
  - Appreciation to families who purchased staff lunches on last day of school
  - 8th grade mass well attended
- Operational Vitality
  - Purchased replacement chairs from auction for worn out school and teacher chairs
  - Lunchroom floor being stripped
  - No changes to predicted enrollment
- Academics:
  - Art show concert and treats
  - ISASP scores and report cards

PTO, SIAC, Jesup, Don Bosco—no updates

Pastor's report: None

Marketing and Maint update:

- Farmers Days
  - Custom tshirts with St A logo tied to parade theme for the parade, paid for by sponsors
  - Working with Lori Schutte to get food booth volunteer list and replacing some of the aged banners
  - Ryan will lead tent trailer and putting it up
- Father Gossman event June 28 farewell for appetizers and beverages
- Father Goerend welcome event July 12, combined with Totus Tuus

- Jesup seniors brought Love Box program to support marketing their charitable program
- Jeremy has a trailer and Byron has a tractor for float

Discussion/Action items:

- Nomination of board for upcoming year
  - Nominate Joe Steffen to president. 1st Brian N, 2nd Ryan W
  - Nominate Byron Manternach to Vice President, Joe 1st Emily 2nd
  - Jared Schmit to secretary, Denice N 1st, Amy P 2nd
- July 2025 board social requested by new priest Father Goerend retreat cookout on July 15 in place of July 1 meeting

Personnel/Resignations

- Discuss moving Dawn from hourly to salary with 50/50 school parish split. 1st Joe S, 2nd Denice N
- Approval of summer part time cleaning at $12/hr for purchased furniture. 1st Ryan W, 2nd Denice N
- Resignation of Dawn from after school program. 1st Joe S, 2nd Denice N

Celebrations: Amy completing her 2nd term on the board.

Adjourn: 1st Joe S 2nd Denice N

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St Athanasius Board Of Education Minutes
Date July 15, 2025
The Rectory

Motion to Start: Joe Steffen

Opening Prayer: Fr. Jim

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Denice Nie, Emily Vogel, Brian Nolta, Jeremy Anderson, Ryan Weber

Staff present: Amy Bautista, Dawn Hansen, Mike DeWald, Father Jim Goerend

Approve Agenda: Add discussion surrounding Archery program, will bring proposal to August meeting

- 1st Byron, 2nd Jeremy

Discussion/Action Items:

- Vote to approve AEA contract agreement for the 25-26 school year. 1st Jared, 2nd Brian

Personnel/Resignations:

- New Hire: Discuss and Approval of After School Care Provider, Sue Welsh. 1st Ryan, 2nd Emily

Adjourn: 1st Jeremy, 2nd Byron

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Saint Athanasius
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St Athanasius Board Of Education Minutes
Date August 5, 2025
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Joe Steffen

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Denice Nie, Emily Vogel, Jeremy Anderson, Ryan Weber

Staff present: Amy Bautista, Dawn Hansen, Mike DeWald

Approve June minutes: Ryan 1st, Emily 2nd

Approve July minutes: Byron 1st, Denice 2nd

Approve Agenda: Table Archery Club discussion until September meeting, name correction for Danielle Skinner on agenda

Administrator's report:

- Catholicity:
  - Strong representation in Farmers Day Parade
  - Several students participated in Totus Tuus
  - Theme of "We're on a Mission from God: Forming One Disciple at a Time" will guide spiritual focus for the school year
  - Collaborating with St. Benedict School in Decorah to implement Love and Logic
- Operational Vitality
  - Monitoring ESA enrollment and following up with the few remaining families
  - Danielle Skinner has resigned from her position as school secretary
  - New student chairs, teacher chairs and file cabinets purchased and cleaned
  - Classroom and rugs professionally shampooed, lunchroom floors stripped/waxed
  - 24/25 year-end financials show a positive balance
  - Curriculum materials ordered
- Academics:
  - Leadership team preparing for upcoming professional development sessions
  - New teachers have begun setting up classrooms
  - Ms. Sharp to implement Social Emotional Learning (SEL) component

Pastor's report: None

Discussion/Action items:

- Approval of Student/Parent Handbook – Jared 1st, Denice 2nd
- Approval of 4 Yr. Old Preschool Handbook – Emily 1st, Byron 2nd
- Approval of 3 Yr. Old Preschool Handbook – Ryan 1st, Jared 2nd
- Approval of Staff Handbook – insert current St. Athanasius Leave Donation Policy into staff handbook and update verbiage to allow up to 6 weeks maternity leave to match Archdiocese recommendation. Jared 1st, Emily 2nd; Denice opposed
- Approval of increase in hourly pay of $0.25/hr for Kathy Masteller – Joe 1st, Jeremy 2nd

- Amend St. Athanasius Sick Leave Policy – see approval of staff handbook above
- Tabled Archery Club discussion until September meeting
- Approval of cookie dough sale for fall fundraiser with Catholic Foresters – Ryan 1st, Byron 2nd

Personnel/Resignations:

- Resignation of Danielle Skinner as school secretary – Denice 1st, Joe 2nd
- Approval of new hire Keira Steinbron as school secretary – Jared 1st, Byron 2nd

Old/New Business:

- Out of Hibernation total profit of $29,661.04
- Discussion of fundraisers planned for the year and timing
    - Cookie dough with Catholic Foresters beginning of school year
    - Butter braids late fall for delivery prior to Thanksgiving
    - Out of Hibernation springtime
- Discussion of starting a Technology Committee – Jeremy is interested and will look for community members, has a couple in mind

PTO update:

- Mike met with PTO and discussed how he can support them. They have some good ideas for how to help with PTO recruitment and helping promote events throughout the year

Finance update:

- Reviewed financials, opened $50,000 CD
- We have started to receive ESA funds, monitoring approval for outstanding families
- Will discuss and confirm amount of funds to be received from SEAT for the year
- Scrip audit is complete and findings will be discussed at a future meeting. Looking into option for online ordering in the future.
- Current K-8 enrollment is 74, which is 16 below our projection of 90 using in the budget

Marketing update:

- We have seen a significant increase in sponsorships with the school and parish

Don Bosco / Jesup updates:

- 2 parish members have volunteered to represent St. A's on the Bosco school board

Celebrations: Thank you to board members who helped out with Donut Sunday

Adjourn: Denice 1st, Byron 2nd

St. Athanasius Catholic School
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Saint Athanasius
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St Athanasius Board Of Education Minutes
Date September 2, 2025
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Denice Nie, Emily Vogel, Brian Nolta, Jeremy Anderson, Ryan Weber

Staff present: Amy Bautista, Dawn Hansen, Mike DeWald, Father Jim Goerend

Approve August minutes: Ryan 1st, Byron 2nd

Additions/Deletions to Agenda: none

Administrator's report:

- Donor purchased new laptops for the entire staff
- Looking into new English Language Arts curriculum for 26-27 school year
- PS-4th grade teachers completing 2nd year of LETRS training
- Data days – progress monitoring every 6-8 weeks to ensure student growth throughout the year
- FAST Testing window has opened, will begin testing week of September 8th

Pastor's report:

- Server and eucharistic minister training is starting, will begin visiting classrooms in the coming weeks

Discussion/Action items:

- Approval of 7000 series Archdiocese Catholic School Board Policies (7113 Construction Asbestos, 7230 New Construction Building Design, 7551 New Construction Name of Building) – Jared 1st, Byron 2nd

Personnel/Resignations:

- Approval of new hire Kyndell Jaquith as afterschool assistant – Joe S. 1st, Denice 2nd
- Approval of new hire Piper Zelle as afterschool assistant – Emily 1st, Byron 2nd
- Approval of new hire Ashlyn Ahmann as afterschool assistant – Ryan 1st, Jared 2nd

Old/New Business:

- Archery club – Byron has been in contact with DNR representative, will continue to conduct research and gather information
- Tech Committee – Jeremy has put together a task list, will continue to try to recruit members to fill the committee

- STEM Club – will send out a survey to gauge interest in students and volunteers

Committee updates:

- PTO – none
- Finance – continuing to follow up with outstanding ESA funds; deadline is 9/30
- Marketing
    - Successful backpack night and first day of school
    - New teacher bios and teacher testimonials posted to Facebook
    - Grandparents day September 5th
    - Cookie dough fundraiser ends September 10th
- DB/Jesup Schools – none

Celebrations: Thank you to Mike DeWald for a warm 1st day welcome and for capturing and sharing on social media

Adjourn: Joe S. 1st, Denice 2nd

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St Athanasius Board Of Education Minutes
Date November 11, 2025
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel

Members absent: Denice Nie

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend, Mike DeWald

Approve October minutes: Ryan 1st, Byron 2nd

Additions/Deletions to Agenda: None

Administrator's report:

- Met goal of $25,000 for Wheels for Wildcats fundraiser
- Raised $2,300 with Butter Braid fundraiser
- Had a new student start Oct 21st, which is our 2nd new student for the year
- Working on completing teacher observations prior to Christmas break
- 98% attendance for parent teacher conferences

Pastor's report:

- Continued classroom visits, going very well

Discussion/Action items:

- Discuss and vote for updates to the 25-26 EOP plan – approved with update for clerical errors – Joe 1st, Jared 2nd
- Discuss and vote LAU plan – Joe 1st, Byron 2nd

Personnel/Resignations:

- None

Old/New Business:

- Volunteers needed for school improvement projects – will check schedules and send out dates. 1 date needed for weekday evening, 1 during winter break for larger project.
- Setting up dates for committee meetings
  - Tech committee – Dec 4th
  - Marketing & enrollment committee – Dec 9th
- Van search:
  - Paid $500 deposit for 10-passenger van that will be test driven and checked out by mechanic, VIN has been approved for Arch insurance; have submitted proxy for this vehicle to Arch, need 7-10 days before purchase can be completed.

- After purchase, a few modifications will need to be made to add back up alarm, first aid kit installation and mounting a fire extinguisher.
- Motion to purchase van from Dan Deery Motors up to $25,859, pending clean inspection report from mechanic and Arch approval. Ryan 1st, Emily 2nd

Committee updates:

- PTO – none
- Finance – will likely start discussions for 26-27 budget in January
- Marketing – good turnout for Veterans Day program and Trunk or Treat; working on development of Archery program and STEM Club; focus on updating website.
- DB/JHS – none

Celebrations: STEM Club has 3-4 adult volunteers committed and 26 students signed up

Adjourn: Jeremy 1st, Byron 2nd

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St Athanasius Board Of Education Minutes
Date December 2, 2025
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Joe Steffen

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: none

Staff present: Amy Bautista, Mike DeWald

Approve November minutes: Ryan 1st, Joe 2nd

Additions/Deletions to Agenda: Move Scrip discussion to January to collect more information

Administrator's report:

- Arch performed a safety inspection – Father Jim is working on the parish side, Amy on the school side
- $40k was raised for the Wheels for Wildcats fundraiser. One van has been received and is in use, second van should be picked up this week.

Pastor's report: none

Discussion/Action items:

- Discuss and vote for updates to the Scrip program – moved to January meeting
- Discuss and vote to move Hall of Fame back to January and award during the mass of Catholic Schools Week – approved, no vote required; Mike will get information out to request nominations in the coming weeks

Personnel/Resignations:

- Discuss and vote to accept resignation of Kyndall Jaquith – Byron 1st, Emily 2nd

Old/New Business:

- Van updates – see comments above in Administrator's report
- OOH updates – meeting scheduled for 12/10/25, OOH celebration is scheduled for 4/11/26
- Facilities committee – Joe is willing to represent the school board, Ryan will seek out additional committee members to assist.

Committee updates:

- PTO – planning to sell cookies the night of the Christmas concert, as well as cookie decorating kits
- Finance – finance committee is scheduled to meet in 2 weeks to begin discussing 2026-2027 budget
- Marketing – marketing and enrollment committee has put together some plans to help focus on increasing enrollment in the future, will be meeting next week to discuss further
- DB/JHS – relationship with Jesup has continued to strengthen

Celebrations: Grace Ceresa had her baby, Sue Neverman will be the long term sub for 3rd grade

Adjourn: Ryan 1st, Jeremy 2nd

St. Athanasius Catholic School
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Saint Athanasius
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St Athanasius Board Of Education Minutes
Date January 6, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: Byron Manternach

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend

Approve December minutes: Ryan 1st, Denice 2nd

Additions/Deletions to Agenda: none

Administrator's report:

- Safety inspection and fire inspection were both completed
- Working on two new projects for the gym, including updating thermostats and new sound system/microphones
- All regular classroom teacher observations have been completed

Pastor's report: none

Discussion/Action items:

- Discuss and vote Hall of Fame recipients – motion to elect Irv Delagardelle, Dale and Nancy Kies to the Hall of Fame – Jared 1st, Joe 2nd
- Discuss and vote on $40 STO application fee – motion for the school to cover the $40 STO application fee for families – Denice 1st, Emily 2nd

Personnel/Resignations: none

Old/New Business:

- Van updates – both vans are purchased and in operation, awaiting state inspection
- Scrip update – scrip will now be available online, will get information in the bulletin and on Facebook with details on how to order
- OOH updates – had first meeting, second meeting is scheduled for next week
- Facilities committee – Josh Becker and Dan Delagardelle are willing to help with the committee, looking into options for AC units for lower level

Committee updates:

- PTO – planning a fish fry for Ash Wednesday, will sell out of uniform passes for Valentine's
- Finance – met in December, Byron is working on updating budget and will meet again in January
- Marketing – met with marketing committee and have outlined a 2026 "Why St. A's" campaign. Core objectives include promoting Catholic identity, enhancing visibility, engaging current families, increasing enrollment, and building trust & transparency
- Technology – met in December, next meeting scheduled for February; discussing network improvements and new interactive boards at this time
- DB/JHS – no updates

Celebrations: none

Adjourn: Emily 1st, Denice 2nd

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St Athanasius Board Of Education Minutes
Date February 10, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber

Members absent: Emily Vogel, Denice Nie

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend, Mike DeWald

Approve January minutes: Jeremy 1st, Ryan 2nd

Additions/Deletions to Agenda: add van usage discussion to new business

Administrator's report:

- Winter FAST testing data is available and is being analyzed. Making adjustments to early reading and will continue progress monitoring in an attempt to improve scores by Spring testing.
- PS-K open house is scheduled for February 12

Pastor's report: none

Discussion/Action items:

- Discuss and vote on summer rental of vans to other religious groups (FCA) – need to collect more information from the Archdiocese to confirm if this would be acceptable with our insurance. Tabled until a later date.
- Discuss and vote on virtual learning days on March 23 and April 6 – motion to make March 23 an in person learning day and keep April 6 open in case of a need for additional make up hours – Jared 1st, Byron 2nd; Ryan opposed

Personnel/Resignations: none

Old/New Business:

- Scrip update – Byron and Joe are willing to speak at mass about the switch to online scrip purchases and Mike will put together a bulletin insert as well
- OOH updates – last week's meeting was postponed to 2/11
- Facilities committee – planning to check out the air conditioner units here in the coming weeks, would like to put together a checklist of projects or things that may need attention in the future
- Discuss adding 5th/6th Volleyball in Fall 2026 and 5th/6th B/G Basketball in Winter 2026 – to be discussed at a future date
- Van usage discussion – need to establish a policy for determining what is an acceptable use for the vans, who would be allowed to use them, etc. – Joe, Byron and Ryan are willing to look into this

Committee updates:

- PTO – Fish Fry Ash Wednesday (February 18th)
- Finance – finance committee has met a couple of times to discuss the budget, will meet again in February to discuss further
- Marketing – Mickey D's is willing to participate in the Lenten fundraiser again, working on a plan for recruitment of families with recent parish baptisms
- Technology – met 2/4; interactive boards have been purchased, sound system is being installed; have had discussions about network upgrades, working on collecting bids
- Don Bosco – discussing a possible retreat with St. John's and IC for middle school
- Jesup Schools – discussing title funds with Jesup Schools

Celebrations: Thank you to Ryan Weber and Pioneer Seeds for their generous donation during CSW

Adjourn: Ryan 1st, Jeremy 2nd

St. Athanasius Catholic School
WILDCATS

St Athanasius Board Of Educa3on Minutes
Date March 3, 2026
Classroom

Mo3on to Start: Joe Steffen

Opening Prayer: Brian Nolta

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: none

Staff present: Amy BauAsta, Dawn Hansen, Mike DeWald

Approve February minutes: Byron 1st, Ryan 2nd

Addi3ons/Dele3ons to Agenda: add transportaAon discussion in faciliAes update

Administrator's report:

- Amy checked with Arch and we are not allowed to rent out the vans
- An Excel document has been created with informaAon for all before school care families. If there is an issue with School Messenger regarding a delay/cancellaAon, the families will receive a manual text and email
- Mickey D's fundraiser has been a great success and has totaled $1,300 in the first two weeks
- Staff is currently preparing for ISASP tesAng

Pastor's report: none

Discussion/Ac3on items:

- Discuss and vote on approval for 26-27 school budget – Joe 1st, Byron 2nd
- Discuss and vote on approval for FTE levels and teacher/admin contracts for 26-27 – Jared 1st, Emily 2nd
- Discuss and vote on approval for virtual learning day on April 6 – Ryan 1st, Denice 2nd

Personnel/Resigna3ons:

- Discuss and vote on the hire of PT custodian Nolan Huffman – Ryan 1st, Denice 2nd

CommiKee updates:

- PTO – served over 250 at fish fry, are planning movie night for 3/13
- Finance – budget was finalized at our last meeAng, met with SEAT to discuss and get approval for the proposed budget for 26-27
- OOH – conAnuing to meet and finalize details for the upcoming event, sAll seeking donaAons
- FaciliAes commi]ee – have a list of ongoing projects; will look at AC units in the near future; put together proposed guidelines for acceptable van use, will conAnue to iron out details

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- MarkeAng – conAnuing to focus on enrollment growth and community engagement. Have been working on a markeAng plan for new bapAsms and how to follow up with them over the years leading up to school enrollment
- Technology – sound system has been installed, have received our 5 new smart boards
- Jesup Schools – HS counselor to visit 8th grade students to discuss HS class opportuniAes and invite them to 9th grade registraAon night

Celebra3ons: we have 2 St. A's students who will be represenAng St. A's at the State Archery compeAAon

Adjourn: Jared 1st, Denice 2nd

St. Athanasius Catholic School
WILDCATS

St Athanasius Board Of Education Minutes
Date April 7, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Denice Nie

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: Brian Nolta

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend

Approve March minutes: Byron 1st, Joe 2nd

Additions/Deletions to Agenda: none

Administrator's report:

- Teacher contracts have been received and signed; hourly agreements are in the works
- Close to completing ISASP testing, Fast testing opens 4/22
- PS-2nd teachers attended Christine Grant Elementary in North Liberty to learn about SuperKids, our new ELA for next year
- AEA has been in the building observing students under Child Find

Pastor's report: First Communion is coming up in a couple of weeks

Discussion/Action items:

- Discuss and vote on approving girls volleyball for Fall 2026 – Denice 1st, Emily 2nd

Personnel/Resignations:

- Discuss and vote on the resignation of Erica Foley – Jared 1st, Joe 2nd

Old/New Business:

- Board elections – Denise end of 2nd term; need to determine number of board members per bylaws and reconvene

Committee updates:

- PTO – movie night was held and was a great success, served beverages to staff on snow make up day
- Finance – none
- OOH – online auction is up and running, making final preparations for the event
- Facilities committee – still looking at AC units; monitoring and taking action on other issues as they arise
- Marketing – heavy focus on promoting and preparing for OOH celebration; Mickey D's fundraiser contributed more than $1,800 and currently working on promoting the Parish Society Cinnamon Roll fundraiser
- Technology – contracts have been signed for E-Rate updates

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- Don Bosco – came to visit our 8th graders, planning a retreat with IC/St. Joe's
- Jesup Schools – voting on 26-27 school calendar next week at April meeting

Celebrations: 4 students represented St. A's for State Archery competition

Adjourn: Denice 1st, Jared 2nd

St. Athanasius Catholic School
WILDCATS

St Athanasius Board OfEducation Minutes
Date May5, 2026
Classroom

Motion to Start: Byron Manternach

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Brian Nolta
Members absent: Emily Vogel, Denice Nie, Ryan Weber

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend, Mike DeWald

Approve April minutes: amend to specify 4th-6th for girls volleyball program; Byron 1st, Jeremy 2nd
Additions/Deletions to Agenda: add discussion and vote for Hawkeye Alarm bid for rewire project
Administrator's report:

- St. A's was well represented at the Student's Choice Summit
- Ongoing discussions surrounding transportation for potential students from Fairbank
- Preliminary ISASP results are back and looking promising
- Fast testing has begun; also working with the AEA observing students under Child Find

Pastor's report: none

Discussion/Action items:

- Discuss and vote on approving 26-27 school calendar – motion to add Oct. 26, Jan. 18, and Feb. 22 as days with no bussing and snow make up dates on May 24-25 if needed – Byron 1st, Jared 2nd
- Discuss and vote on approving a sports fee for the 26-27 school year – motion for sports fee of $25 per activity – Byron 1st, Jeremy 2nd
- Discuss and vote on approving Hawkeye Alarm CAT-6 rewire project at a cost of $10,500 – Byron 1st, Jared 2nd

Personnel/Resignations:

- Discuss and vote on hiring Steven Ferral for .6FTE PE position – Byron 1st, Brian 2nd

Old/New Business:

- Board elections – will need 1 candidate to replace Denice next year. We have two potential candidates in mind, will reach out and try to get them added for June election. Current plan is to keep 8 board members; will adjust as needed as terms end and with potential adjustments upcoming through Journey in Faith.
- Student's choice – provide presentations and information to board members and families so that they have appropriate knowledge to field any questions as they arise

- Fire inspection – will remove all door stops and investigate magnetic door holders – motion by the board to approve the purchase of magnetic door holders up to a cost of $2,500 to satisfy the fire inspection findings – Byron 1st, Joe 2nd

Committee updates:

- PTO – have offered to cover the remaining cost of the ga-ga pit flooring; planning Teacher Appreciation week and exploring new ideas for 26-27 school year
- Finance – none
- OOH – celebration was very successful with an estimated profit of $41,000 for the year
- Facilities – Dan Delagardelle inspected the AC units and believes he may have found the problem. He is ordering a part at the cost of $1,000 and will return it if it doesn't fix it.
- Marketing – continued marketing efforts surrounding increasing enrollment and strengthening community engagement
- Technology – next meeting on 5/13
- Don Bosco – middle school retreat with IC and St. John's was very successful, planning to make it an annual or semi-annual event
- Jesup Schools – currently in discussions surrounding transportation from Fairbank at a meeting spot, sounds as if they are willing to help

Celebrations: OOH celebration was very successful; Lisa Junk was presented the Fireball Award by the FIRE Foundation

Adjourn: Byron 1st, Joe 2nd

St. Athanasius Catholic School
WILDCATS

St Athanasius Board Of Educa3on Minutes
Date June 2, 2026
Parish Center

Mo3on to Start: Joe Steffen

Opening Prayer: Joe Steffen

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Brian Nolta, Emily Vogel, Denice Nie, Ryan Weber

Members absent: none

Staff present: Amy BauAsta

Approve May minutes: Joe 1st, Jeremy 2nd

Addi3ons/Dele3ons to Agenda: none

Administrator's report:

- Amy met with SEAT this morning and they have approved a recruitment and retenAon iniAaAve for Iowa 529 plans. At the end of each school year, SEAT will deposit a scholarship amount to the 529 plan for each student ($1,000 for PK-4th and $2,000 for 5th-8th).
- Preliminary results for ISASP are back and showing 94% proficiency for ELA, 92% for math, and 88% for science. Fast tesAng shows growth for grades 1-8, working on kindergarten.

Pastor's report: none

Discussion/Ac3on items:

- Discuss and vote on 26-27 Board ElecAons – nominaAon for Byron Manternach to serve as president, Larry Corkery as vice president, and Jared Schmit as secretary – unanimous approval

Personnel/Resigna3ons: none

Old/New Business:

- Farmers Days – Lori will have Sign Up Genius ready next week, Ryan will coordinate tent setup, Mike and Jeremy will head up the float for the parade
- Discuss parameters of school organizaAons fundraising – formalized planning required for school sponsored items, will have more flexibility for PTO and non-school fundraisers – 1 months' noAce to make sure it isn't interfering with other focuses
- Fundraisers for upcoming school year, number to have, guidelines – 2 school sponsored fundraisers for the 26-27 school year, likely 4-5 for PTO/non-school fundraisers. Will put together an outline/proposal for the upcoming school year.

CommiLee updates:

- PTO – none
- Finance – none

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- OOH – none
- FaciliAes – will work on lining up a date for school improvements and projects; checking in with Dan Delagardelle on AC parts
- MarkeAng – conAnued effort on increasing student enrollment, parAcularly 3YO preschool. Will need to get something out as soon as possible on the i529 iniAaAve.
- Technology – preparing for rewire project, will go through hardware this summer
-
- Don Bosco – planning to offer band lessons this summer in parish center

Celebra3ons: Thank you Dennie for your years of service on the school board

Enter into execuAve session at 7:17 PM, exit at 8:09 PM

Adjourn: Jared 1st, Joe 2nd

St. Athanasius Catholic School
WILDCATS

St Athanasius Board of Education Minutes. Submitted by Ryan Weber
September 1, 2026
7th Grade classroom

Motion to Start: Byron M

Opening Prayer: Byron M

Members present: Byron Manternach, Larry Corkery, Brian Nolta, Jeremy Anderson, Ryan Weber

Members not present: Joe Steffen, Emily Vogel, Jared Schmit

Staff Present: Amy Bautista, Dawn Hansen, Mike DeWald. Not Present: Fr Beckman

Approval of August minutes: Larry 1st, Ryan 2nd

Public Comment: Dan Delagardelle gave his professional summary of AC system in cafeteria, and boiler. Larry to follow up with Dan on path forward.

Financial Report by Dawn:

- No notable discrepancies.
- SEAT money coming in now
- On request from Larry, going forward Dawn can include last year's column next to current year for comparison.
- Discussed lunch program shortfall and implementing solutions.

Personnel Reports: Amy gave update on proceeding forward with the lawful separation between Chris Roberts and St Athanasius.

Principal Report by Amy:

- School Theme, "Growing together in Christ". Virtue of the month, Faithfulness
- Fr Loecky and Fr Beckman visited classrooms this week and will continue.
- Continuing to use the Hallow app
- currently seeking volunteers to assist with transportation for junior high athletes traveling to practices.
- Annual fire inspection is complete, in state transportation inspection is complete. Repairs for 2017 van are scheduled for September 14th.
- Thank you to Byron and Larry for help with music room AC unit.
- Playground surface resealing started.
- IT support working to install a new wireless access points throughout classrooms and parish
- teachers have responded positively towards new interactive stands and boards. Being integrated in classroom instruction.
- new iPads I've been placed in unit A and the 2nd 3rd and 4th grade classrooms.
- Super Kids Training complete. Teachers incorporating AEA Media Services. Teachers participated in Archdiocese Professional Development.

Pastoral report: None

Marketing report by Mike:

- New classroom signs in hallways and new graphics on vans.
- New uniforms with new designs for volleyball
- Digital sign on Sixth St having issues, begin exploring replacement
- Promoting Grandparents/Special persons day coming up.
- Recruitment plans include leveraging the parish bulletin, photos and videos of events, targeted promotions (Grandparents Day), and partnership with I.C. Fairbank to expand visibility and possible transportation routes.

SIAC committee:

- Still recruiting new members

PTO committee:

- PTO meeting Thursday night, new ideas coming.

Finance committee:

- Changes to Lunch program financials to be addressed

Facilities Committee:

- Dealing with older A/C units, Larry looking into quieter models.
- Continuing work on resurfacing playground.

Technology committee:

- Looking to sell old IPads
- Scheduling new meeting

Don Bosco:

- Looking for more drivers to be more accommodating to students

Jesup: None

Unfinished Business:

- Byron will reach out to Jared about Script program changes

Action Items:

- Vote to offer old IPads for sale for the following:
    - Gen 4 for $20
    - Gen 5 for $30
    - Gen 6 for $40

  Motion by Byron, 2nd by Jeremy. All in favor. Motion carried.

Discussion/Information Items:

- Beginning developing a plan to implement HF2676: Iowa Make America Healthy Again Act, to be effective July 1, 2027
- New Family support program. Jeremy and Byron to reach out to new families.
- Send out surveys to gauge interest in potential basketball programs for grades 4th ,5th and 6th .

Celebrations:

- $31K deposited from ESA
- Great first week of school
- Having helpful knowledgeable community members like Dan Delegardelle and helpful dedicated board members.

Motion to Adjourn: Jeremy 1st, Byron 2nd.

St Athanasius Board Of Education Minutes
Date October 6, 2026
Classroom

Motion to Start: Byron Manternach

Opening Prayer: Amy Bautista

Members present: Byron Manternach, Larry Corkery, Jared Schmit, Joe Steffen, Jeremy Anderson, Emily Vogel, Ryan Weber, Brian Nolta

Members absent: none

Staff present: Amy Bautista

Approval of Agenda: Byron 1st, Joe 2nd

Approve September minutes: Jeremy 1st, Byron 2nd

Public Comment: none

Financial reports for August: Byron and Larry will review financials outside of the meeting, share notes and any questions will be brought to Dawn

Personnel reports:

- Kathy Masteller is now mowing the lawn and her letter of agreement for this position is through the parish

Administrator's report:

- Van has been repaired and the cost was lower than estimated. State Transportation inspection was completed and the 2017 silver van is now awaiting its decal.
- Larry has started an HVAC list for the school and will share notes with Joe.
- The last 5 gallon of playground resurfacing has arrived and will be applied when weather permits
- All leftover iPads were sold and we will now focus on the MacBooks
- Superkids (new ELA for K-2) has been well received by the students
- FAST testing is completed and first data day is scheduled for October 7th

Pastor's report: none

Committee updates:

- Marketing & Enrollment – marketing efforts continue to focus on showcasing the school, strengthening community connections, and supporting enrollment growth. Trunk or Treat, highlighting classrooms and student experiences, Veterans Day program and the Fall Bazaar are all current focuses.
- SIAC – still looking for additional members, scheduling first meeting for November
- PTO – upcoming events include out of uniform passes and Trunk or Treat; PTO also helped with concessions for volleyball

- Finance – working with Dawn and Anne to go through the numbers for the lunch room,
- considering possible increases to help balance the budget
- Facilities – Joe and Larry will get together to get a plan in place for boiler inspections moving
- forward
- Technology – all iPads have been sold and we will now shift to selling the MacBooks
  Don Bosco – JH football added a game to their season; transportation has been working well
  Jesup Schools – offered up their PD days to our teachers if they would like to learn with their special education on deescalation

Unfinished Business: none

New Business/Action items:

- Discuss and set prices to sell old Mac Book Airs (Model A 1465) Made 2012-2015. 4G RAM, 128 GB storage, I5 CPU. Range $100-200. Motion to start at $100 and see what the interest is – Joe 1st, Brian 2nd
- Discuss and set price for STEM Club and Archery. Both will start in November. Last year was $25 and $50 respectively. Volleyball this year was set at $25. Motion to keep fees at $25 for Archery and $50 for STEM – Byron 1st, Joe 2nd

Discussion/Information Items:

- Interest survey results – 50% not interested from girls, 60% not interested boys. 100% only interested in 1 sport. 83% not able to volunteer.

Celebrations: Wildcat volleyball won their last game of the season. Mr. Farrell is going to get archery certified this weekend.

Adjourn: Ryan 1st, Joe 2nd

St. Athanasius Catholic School
WILDCATS