

**Saint Athanasius Board of Education Minutes**  
**Date October 1, 2019**

**Motion to Start:** Adam S

**Opening Prayer:** Jennifer S

**Members Present:** Mikki S, Drew M, Allison S, Adam S, Melanie O, Amy P, Kraig E, Jennifer S, and Fr. Dole. Members Absent Heather E

**Approval of Minutes:** September mins. approved 1<sup>st</sup> Melanie and 2<sup>nd</sup> Amy

**Leader Gram:** Luke 17: 11-19

**Additions-Deletions to Board Agenda:**

- Allison S asked to discuss Handicap Accesibility and School Board meeting with Teachers

**Administrators Report:**

- Nick Reiter from LaPorte City planted six new trees around Fr. Dole's home and the playground. Students in 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade were able to help plant these trees.
- There is a service dog in training named Alex that will be at St. Athanasius school all year with Sue K. The Facebook post with Alex in it got over 2000 hits.
- Cathy Sebetka and Jill Chemin have designed a Unit B Glow Dance to try to keep the students involved and engaged. Cathy Sebetka was helpful in getting a promotional video for the school started.
- The marketing committee is still looking for someone to help them spurse up the St.Athanasuius website.
- In the new painted hallway the 5<sup>th</sup> and 6<sup>th</sup> graders have made God's eyes on display.

- The money collected on out of Uniform Days goes to certain organizations such as Salvation Army or the Shoebox projects. If anyone has any ideas for organizations to donate to please notify Jennifer S.

**Pastor's Report:**

- The St. Athanaisius School Finance Committee will meet 10/3/19 and Todd Rohlfen, Jodi Renner, Fr. Dole, Sue K, and Jennifer S will be part of this committee. Adam S and Amy P will try to attend this meeting on 10/3/19. This committee is supposed to provide some oversight and accountability to the finances of the school.

**Action Items:**

- Creating a Culture of Trust and Respect
  - A draft of a policy that would outline the expectations of a Culture of Trust and Respect at St. Athanaisius School was discussed. Discussed the role of students, parents, staff, and school board. Discussed the need for communication, support, kindness, and respect were also discussed. Jennifer reported that she will work with Fr. Dole and Adam S regarding recommendations for this rough draft. Discussed making this policy a covenant between the school and the families. Also discussed having school board members discuss and hand this covenant out to parents at conferences in November. A new draft will be brought back to the school board meeting in November.

**Old Business:**

- Donat Sunday

- On October 27<sup>th</sup> after mass Melanie, Drew and Allison will help with donats after mass and Amy P will supply the donats and will follow up with Melanie, Drew, and Allison regarding the details of the event.
- School Board Meeting with Teachers
  - Discussed meeting with the teachers like was done in the Fall of 2018. Jennifer suggested that meeting with the teachers on the afternoon of the school Christmas Party as an appreciation for the teachers. Adam S. said he would set up a meeting.

### **New Business**

- Enrollment
  - The new enrollment for the school is 137 as a few new students started in the last weeks.
- Strategic Planning
  - Discussed the strategic plan that the school board needs to create based on the rubric the Archdiocese of Dubuque has. This will be discussed in the November meeting.
- Handicap Accessibility
  - Jennifer has had some conversations with a company in Des Moines regarding a chair lift for stairwells. Discussed stairwells that would be fit a chair lift and Fr. Dole suggested that Buildings and Grounds also be consulted as a chair lift would be beneficial for the parish for funeral dinners. Fr. Dole discussed getting a

quote for a elevator as the school should look at all options. Discussed payment sources for this project.

**Committee Reports:**

**Finance Committee:** Will meet on 10/3/19

**Building Committee:** New trees were planted.

**PTO:** The photos fundraiser was cancelled and the trash bag fundraiser will be starting soon.

There will be no Fish Fry on Ash Wed. this year per Fr. Dole's recommendation as a day of fast.

**Don Bosco Committee:** Discussed communicating with their Foundation as enrollment grows.

**Nomination Committee:** None

**School Improvement Advisory/Marketing Committee:** Meeting will occur in the Spring

**Jesup Public School:** Discussed the teaching associates that will be with St. Athanasius's Students the 2019-2020 school year provided by Jesup Community Schools. Discussed the IEP meeting that will be held in October.

**Items for next Agenda:** Policy Review, Strategic Plan, and the update for the Culture of Trust policy

**Motion to Adjourn:** Mikki S and 2<sup>nd</sup> Fr. Dole

**Next meeting will be November 5, 2019 in the Upper Library**

**Submitted By:** Allison Stone

School Board by Term:

Term 2 Year 3 Heather E

Term 1 Year 3 Drew M

Term 2 Year 2 Adam S

Term 1 Year 2 Amy P